**The School-Based Planning Team Agenda and Minutes**

**Wednesday 8, 2018**

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| **Brenda Torres-Santana** | X | **Tara Pellegrino** |  | **Amy Joseph** | x | **Tracy Wilson, parent** |  |
| **Valerie Holberton** | x | **Karen Bernard** | X | **Marci Kolstad** |  |  |  |
| **Desiree Doran** |  |  |  | **Judith Quinones** |  |  |  |

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| **Agenda Item** | **Time** | **Discussion Points** | **Action Taken/****Person Responsible** | **Need for****Follow-up** |
| **SCEP** |  | * Tara submitted a GLM timeline of SCEP components that would potentially cover at GLM.
* The team inquired why writing LT is a challenge to do. Writing targets is essentially taking the standard and rewording it into an “I can statement, standard or objective of the lesson.
* A proposal was made to address each topic for 2 consecutive weeks to allow deeper discussion to occur and allow each topic to come back around throughout the year.
* Protocols for each topic will need to be developed:

 \*Learning Targets \*Assessments \*Instructional Centers \*Student Goal Setting \*Extended Opportunities for Differentiated  \*Student Data/* Work on the protocols began today and will be put out to SBPT for review.
 | SBPT |  |
| **PD Approval** |  | * Submission and Approval for 6 hours for Genesee Country Museum PD.
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| **Membership** |  | * Mrs. Doran brought up that we are still in need of 2 teachers. We will reach out to RTA reps for another election at the beginning of the school year.
* Present SBPT members indicated the difficult timing of voting, as it was the day of the school carnival and many staff members did not have the opportunity to vote.
 | Union Representatives |  |
| **Next Meeting** |  | August 22nd @ 10:00 am Agenda: Review GLM protocols |  |  |